

Marylin Ave Elementary School PTO General Membership Meeting Agenda

Date: 5/15/2023, Monday

Time: 5:30pm

Location: at the Library and Zoom

PTO Board members: Jami Morton, Ana Soto, Rachael Prentiss, Areum Jensen, Desiree Zamora, Dayna Taylor (Principal)

of total voting members present: (8 needed for quorum)_____

Guest speakers

1. Bond Department (new building construction updates)- Kim McNeely

OLD BUSINESS

1. Spring Festival (4/21)
 - a. Proceeds:
 - i. Raffle Basket
 - ii. Food vendors
 - iii. Water/Soda/shirts
 - iv. donuts/cookie table
 - v. Other vendor fees
2. Treasurer's Report
 - a. Bills/withdrawals since last meeting (4/17)
 - b. Income/deposits since last meeting
 - c. Current balance in account
3. Teacher Appreciation
 - a. Taco/food costs
 - b. other activities
 - c. total expenses
4. End of Year BBQ/Celebration (Date:6/8/23)
 - a. Funds needed
5. Bingo at Granada
 - a. What it provides
 - b. Who can get involved.

- c. Who manages funds etc.
 - d. Distribution of funds
- 6. Update on account balances and changing of signatories
- 7. Thank PTO Board and officers (AY 2022-2023) for their service

NEW BUSINESS

- 1. Introduce New Board of Executive officers
 - a. Jami Morton- President
 - b. Ana Soto- VP
 - c. Rachael Prentiss- Secretary
 - d. Areum Jensen- Treasurer
 - e. Desiree Zamora- Fundraising & Communication Officer
- 2. Vote on the new name of our PTO.
 - a. in accordance to name change of school
- 3. Bylaws
 - a. Bylaw committee will report on bylaw changes
 - b. Discussion or questions regarding bylaws
 - c. Vote to approve new bylaws as proposed (OR amended if any brought up at meeting)
- 4. Tax exempt status update
- 5. Principal's Report
 - a. STEAM Academy Rodeo parade
 - b. STEAM Transition
 - c. End of the Year Events
- 6. Full Steam Away 5/24
 - a. For TK/K families who requested transfer out of Marylin
 - b. Flyers for how to get involved with PTO
 - c. Volunteers needed
- 7. Open House 5/25
 - a. Parent STEAM Presentation (English) @ 6:15pm (Spanish) @ 6:45pm
 - b. Classrooms open for visiting 6:00pm-7:30pm
 - c. PTO table

- i. Location
- ii. Volunteers to run table
- iii. Flyers for how to get involved with PTO

8. PTO Banner

- a. A motion should be made for the Exec Board to design and print a banner for fundraising/display purposes not to exceed ____.
- b. Responsible member to make the banner.

9. Welcome/Meet Your Teacher BBQ date TBD?

- a. Vendors for food?
 - i. If District donations cannot be secured do we want to purchase food or snacks?
 - ii. Is PTO in charge of preparing the food? Managing the grill?
- b. Hospitality table by PTO
 - i. Marylin Ave School T-shirts
 - 1. Amount currently on hand

10. PTO Insurance

11. Volunteers for committees and involvement

- a. New email for contacting your PTO to get involved.
- b. We NEED your help/ call for volunteers

12. Next meeting Monday 6/5 at 7pm.

- a. New Principal Joe Meunier will be attending to discuss next year.
- b. We will be voting on 2023-2024 proposed Budget

13. Open call for any other New business

*MEETING CLOSED at: